



## Employee of the Quarter Nomination Form

Name of Nominee: \_\_\_\_\_ Division: \_\_\_\_\_

Nominee’s Supervisor: \_\_\_\_\_

Please describe the nominee’s achievement of each of the criteria.

1. Proficiency at assigned duties. \_\_\_\_\_  
\_\_\_\_\_
2. Promoting a pleasant working environment. \_\_\_\_\_  
\_\_\_\_\_
3. Dependability. \_\_\_\_\_  
\_\_\_\_\_
4. Innovation in assigned duties. \_\_\_\_\_  
\_\_\_\_\_
5. Customer service and/or relations. \_\_\_\_\_  
\_\_\_\_\_

Name of employee(s) nominating (optional): \_\_\_\_\_

Signature of employee(s) nominating (optional): \_\_\_\_\_

Employee of the Quarter receives:

EOQ Nominee – Certificate, choice of gift (\$25 value), peer recognition.

EOQ Winner – Certificate, choice of gift (\$125 value), recognition in SIR newsletter, eligible for Employee of the Year.

Employee of the Year – Cash reward (\$300), recognition in SIR, name on EOY plaque in corporate office.

*“Ability is what you’re capable of doing. Motivation determines what you do. Attitude determines how well you do it.”*

*Recognition by your peers is one of the single biggest compliments!*

Feel free to provide additional information or comments about the employee that you want included with the nomination form.

Advisory Committee meets every third Wednesday at 8am MST, every three months beginning in January.

Employees are welcome to attend.

To be eligible return nomination form to a committee member.

Committee members:

Dennis Watkins – Las Vegas Building

Thad Pederson – Industrial

Judy Lippel – Great Falls

Ron Lucero – Northern Building

Jeremy Garness – Great Falls Shop

Gabe Ortega – Arizona

Russ Robertson - Bridge

Ben Hubbard – Wyoming

Russ Valline – Idaho

*An Equal Opportunity Employer*